

City Commission Meeting Minutes

August 3, 2020

City Hall 7:00pm

City Commissioners present were Justin Long, Gary Griffin, Mark Long and Darwin Opp. Commissioner Joseph Robinson was absent. City Maintenance, Scott Schiermeister and City Auditor, Terry Macdonald, were present.

Gary Griffin called the meeting to order at 7:00 pm.

No Visitors present.

Motion made by Mark to approve the July 6, 2020 meeting minutes and was seconded by Justin. All Ayes.

Motion made by Darwin to approve the treasurers report and was seconded by Justin. All Ayes.

Discussion held on the late accounts.

Gallons pumped: 790,943 Gallons sold: 498,528 Difference: (292,415) %: -36.97
Metering the park and fire department for water usage was discussed. Mark requested Terry to ask someone from the park board to call him and Terry will reach out to NDRW Chuck Mischel for possible assistance.

Motion made by Mark to approve the building permits and was seconded by Justin. All Ayes.

Preapproved bills: Bank of Hazelton \$1970.70, Bek \$17.22, DFC \$181.24, ECR \$265.50, Hazelton Newsletter \$160.00, Hazelton Park \$22.59, MDU \$1135.98 & \$98.73, ND Health \$16.00, Trash Inc. \$2825.00

**April bills: Fargo Tractor \$161.28, Ferguson Waterworks \$1031.10, Jack's Electric and Trenching \$162.00, Leo Brown \$50.00, NoDak \$110.07, ND League of Cities \$30.00, Stramer's Automotive \$56.20, Widmer Roel \$1500.00
PAYROLL: \$3905.75**

Motion made by Justin to approve the bills and was seconded by Mark. All Ayes.

Auditors report: Terry gave an update on the visit from Craig Hashbarger. Terry talked to the board about a lot that is used for snow removal.

City Maintenance report: Scott discussed with the board the possibility of expanding the landfill. The board asked Terry to request Mike Appert to attend the September meeting.

Water report: No new updates.

Street report: Discussion held on signs with weight limits on the city streets. Scott will research the signage and update the board with some sign prices at September's meeting.

Landfill report: Discussed with the city maintenance report.

Economic Development/Finance report: No new updates.

Old Business:

- A. Scott Schiermeister review was tabled again for Scott to do some more research. Terry will reach out to the League of Cities to see what options are out there for small cities to provide health insurance. He was approved for a raise to be effective on July 6, 2020.

New Business:

- A. The preliminary budget was tabled until Thursday August 6, 2020 @ 7:30 AM.
- B. Terry had the commissioners sign the application to be buyers for the Dakota Surplus.
- C. Motion made by Justin to approve the auditors bond for \$200,000 and was seconded by Darwin. Roll call vote: Aye votes: Gary Griffin, Justin Long, Darwin Opp & Mark Long. Absent: Joseph Robinson.
- D. Motion made by Gary to approve the local charity permit for HMB School and was seconded by Mark Long. All Ayes.

- E. Tony Nagel requested Terry to bring it to the board that he will be doing a fall cleanup but there will have to be charges for some stuff because they are either not being accepted at dump sites or they are charging more for them.
- F. Terry brought it to the boards attention that she had received a request for information on a city property that had to do with splitting the property between the building. Terry had forwarded this information request to Emmons County Tax Department.
- G. Terry asked the board if they felt that someone should be appointed for Joseph Robinson's chair. The board unanimously thought that was not necessary unless Joseph requested this.
- H. Final budget meeting was set for October 5th at 6:30 pm.

Motion made by Darwin to adjourn the meeting and was seconded by Justin @ 8:45 pm. All Ayes.

Terry Macdonald
Hazelton City Auditor

