

MINUTES-CITY COMMISSION MEETING-July 6th, 2020
CITY HALL (MAIN STREET)-7:00PM

President Gary Griffin and Vice President Joseph Robinson were absent. Commissioner Mark Long was appointed to lead the meeting. Mark Long called the meeting to order at 7:10 PM at the City Hall. Commissioners present were Darwin Opp, Gloria Pederson & Mark Long. Also present is the City Auditor Terry Macdonald and City Maintenance Scott Schiermeister.

Justin Long and Darwin Opp were sworn in and welcomed to the commissioning board. Justin Long as a newly elected and Darwin Opp was reelected.

Justin Long was nominated for the Economic Development and Finance Commissioner.

Yays: Justin Long, Mark Long & Darwin Opp

Absent: Gary Griffin and Joseph Robinson

Joseph Robinson was nominated for Landfill Commissioner and to remain Vice President.

Yays: Justin Long, Mark Long & Darwin Opp

Absent: Gary Griffin and Joseph Robinson

Mark Long was nominated for Street Commissioner.

Yays: Justin Long, Mark Long & Darwin Opp

Absent: Gary Griffin and Joseph Robinson

Darwin Opp was nominated for Water Commissioner

Yays: Justin Long, Mark Long & Darwin Opp

Absent: Gary Griffin and Joseph Robinson

Gary Griffin was nominated for the Police/Fire Commissioner

Yays: Justin Long, Mark Long & Darwin Opp

Absent: Gary Griffin and Joseph Robinson

Visitors at the meeting were Charlotte Abrams, Damian Wright, Jim McLeish & Mike Appert.

Charlotte Abrams was present in case the board had any questions about the building permits she submitted. Jim McLeish and Mike Appert were present at the request of the board to answer airport questions. They gave an overview of the airport. The land is Mike's and Hazelton Airport Authority rents it from him. The mowing was a per hour charge towards the airport account. Terry Macdonald requested information from them in order to submit on the city budget for a mill. She also requested that they start tracking who uses the strip so charges can be submitted and a record kept of them. Jim was going to look for documents in regards to mowing charges and lease agreements.

Motion made by Justin Long to approve the June 1, 2020 meeting minutes and was seconded by Darwin Opp. All Ayes.

There was no municipal news.

Motion made by Justin Long to approve the treasurers report and was seconded by Darwin Opp. All Ayes.

Late account information given to the board. Shutoffs should happen on July 21, 2020.

Water pumped: 946,231	Water sold: 496,085	Difference:(450,146) -47.57%
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Motion made by Justin Long to approve the building permits 20-10 through 20-19 and was seconded by Darwin Opp. All Ayes.

Preapproved bills: Bank of Hazelton \$1973.09 Bek \$14.57 DFC \$115.51 ECR \$124.45 Hazelton Park \$149.07 MDU \$1096.82 & \$27.77 ND Health \$16.00 Trash Inc. \$2825.00 Visa \$155.45

June bills: Activities for Learning \$16.00 Black Mountain Software \$3387.00 Emmons County Auditor \$350.00 Fireside Office \$1976.98 Hawkins \$2867.86 Hazelton Insurance Agency \$14.81 Jack's Electric and Trenching \$336.00 MainStreet Designs \$2087.62 Normont Equipment \$1929.10 ND League of Cities \$60.00 & \$438.00 Stramer's Automotive \$67.73 PAYROLL: \$4,876.92

Motion made by Justin Long to approve the bills and was seconded by Darwin Opp. All Ayes.

City Auditor report: Craig Hashbarger from Widmer Roel visited City Hall and had some recommendations for the City. One of those was to confirm if the account for water project was required by USDA-RD. If it was not, ask the board if they would be ok to close the actual bank and keep the records separate in the system only. Motion made by Justin Long to close the water project account at the bank and this was seconded by Darwin Opp. All Ayes. Terry requested approval for Craig Hashbarger to visit on July 16 to help with the city budget. Motion made by Mark Long to approve another visit with Craig Hashbarger and was seconded by Justin Long. All Ayes. Updated the board that 401 Hazel Avenue accidentally sprayed grass killer instead of just weed killer. Will replant grass in the spring. Gave the board an update on the 3 cd's at the bank and what loan they were tied to and how they are handled. Terry presented the board with the gaming site authorization for the Lions Club. All ayes for approval. Terry mentioned that there is a Newly Elected Officials training class on July 8.

City Maintenance report: New meters were installed for accounts 003, 050, 101, 053, 042.

Street report: Mark Long has noticed some trees hanging over into alley ways. He and Scott Schiermeister will go around and trim.

New Business:

1. Motion made by Justin Long to approve the local permit for Hazelton Senior Citizens and was seconded by Mark Long. All Ayes.
2. Terry has not received the signed papers back from Will Mastel for the 611 Western Avenue property and she asked the board if they wanted to consider it back up for sale. Motion made by Mark Long to release the property and was seconded by Justin Long. All Ayes.
3. Motion made by Darwin Opp to donate the use of the Community Hall for the Senior Prom but have a deposit of \$250 at the City Hall for damages that may occur. Deposit would be returned once confirmation of no damages and clean up is done. This was seconded by Justin Long. All Ayes.
4. Motion made by Mark Long to accept the proposal from Char and Dave Heer submitted to the commissioners to purchase lot 707 Shobert Avenue. This was seconded by Justin Long. All Ayes.
5. Scott Schiermeister's 6 month review. This was tabled until the next meeting. Scott will figure out which insurance and what type so the commissioners can go off the premium for this insurance to determine what type of raise he will get. That decision will be retroactive as of July 6, 2020.

Motion made by Justin Long to adjourn the meeting at 9:25 pm and was seconded by Mark Long. All Ayes.

Next meeting will be August 3, 2020 @ 7:00 pm at the City Hall.

Terry Macdonald
Hazelton City Auditor

