

MINUTES-CITY COMMISSION MEETING- December 2, 2019
CITY HALL (MAIN STREET)-7:00PM

President Gary Griffin called the regular meeting of the Hazelton City Commissioners to order at 7:05 pm at the City Hall. Commissioners present were Joseph Robinson, Gloria Pederson and Mark Long. Robert Morrell, City Maintenance, was present as well.

Visitors present were: Dean Weiss, Mark Schmidt, Justin Long and Yolanda Karas

Dean Weiss and Mark Schmidt were present to get an update on the Hazelton Community Center and the Lions Club ownership. Terry Macdonald had found information that may allow them to keep the building and use the proceeds from gaming to maintain the Hazelton Community Center. There will be an update on this at the January meeting.

Municipal Report: Joseph Hanson, City Attorney and Susan Keeney, Hazelton Municipal Judge, were present to discuss Hazelton's City Ordinances specifically enforcement of them, building permit requirements and mobile home requirements. The procedure for enforcing any ordinance will be updated in the ordinances, building code ordinance will be updated and mobile home requirements will be added to the ordinances.

Motion made by Joseph Robinson to approve November 4, 2019 regular meeting minutes and was seconded by Gloria Pederson. All Ayes.

Motion made by Mark Long to approve the treasurer report and seconded by Joseph Robinson. All Ayes.

List of the late accounts given to the commissioners.

Building permit # 19-64 that was submitted at the November meeting for Scott Schiermeister to build a shop was approved with a variance of 2'. Motion to approve this permit with the variance made by Joseph Robinson and was seconded by Mark Long. All Ayes.

Water pumped: 351,425 Water sold: 330,860 Difference: -20,565 (-5.85%)

Motion made by Mark Long to approve November bills and seconded by Gloria Pederson. All Ayes.

Bank of Hazelton \$1,987.15 ~ Bek \$12.96 ~ CHS \$140.00 ~ DFC \$307.48 ~ Emmons County Record \$290.95 ~ Ferguson Waterworks \$409.64 ~ Hach \$50.69 ~ Hazelton Newsletter \$75.00 ~ Hazelton Park \$38.74 ~ Keith's Service & Repair \$35.30 ~ MDU \$1,376.78 ~ Myron Bosch \$200.00 ~ ND Health \$16.00 ~ ND One Call \$2.40 ~ NoDak \$41.96 ~ Office Depot \$38.29 ~ Technichem, Inc. \$759.00 ~ Trash Inc. \$2,825.00 ~ Visa \$641.52 ~ payroll \$4,438.70

Auditor report given by Terry Macdonald. Terry asked for permission to close the CDBG account at the Bank of Hazelton. Motion made by Gloria Pederson to close this account and was seconded by Joseph Robinson. All Ayes. Terry updated the board about the lot the county had shown interest in purchasing from the city. The information she's received is that the county will be purchasing a different lot in town that has a shop already erected.

City Maintenance report given by Robert(Bob) Morrell. Bob inquired with the board on when the last time the sewers were videoed. Discussion was held about when can get this done and how to obtain use of a camera. Bob would like everyone that is giving a key out to the landfill to start checking the load before the key is given. Bob informed the board that our Rural Water contact suggested to get a backflow valve on the hydrant by the city hall. The board asked Bob to bring some price quotes on backflow valves to the next meeting. Bob wants to put together

a snow removal policy for Hazelton. Mark Long and Bob will work on this policy. Bob asked when the last time the towers were inspected. The tower was inspected in July by Maguire Iron. There is a report on file and Terry will make a copy for Bob's files.

No Water and Sewer Report given, Darwin Opp was absent.

Street Commissioner report given by Commissioner Mark Long. No new updates to report. Economic Development report given by Gloria Pederson. Gloria brought information about the Common Cents program through BEK.

Landfill Report given by Commissioner Joseph Robinson. Joseph requested Terry Macdonald to apply for the burn permit for the landfill.

Old Business:

1. Tax Incentive for Activities for Learning ~ tabled until building completion
2. Water issues (2 Center St locations) ~ Tabled until spring
3. Light pole ~ Tabled until summer
4. 2019 City Ordinances: Building Code ~ Mobile Home Ordinances ~ Non-Compliance. Joseph Hanson submitted an amendment to change or update specific sections of the city ordinances. Section 1, the board agreed with the changes for the liquor license chapter. Section 2 & 3, the board had suggestions for Joseph Hanson to change or amend. Hoping for a first reading at the next meeting.

New Business:

1. NDIRF liability survey was disbursed to the board. There was suggestions of upkeep and safety changes recommended throughout the report. Terry will give a copy of these recommendations to Robert Morrell. Most of the upgrades will need to wait for spring/summer.
2. Liquor/Beer license renewals were presented to the board. Motion made by Joseph Robinson to approve the renewals and was seconded by Gloria Pederson. All Ayes.
3. The water meter at 471 had not been drained proper by previous owner and this caused the brass body to break. The board said current owner should be responsible.

Motion made by Gloria Pederson to adjourn at 8:20 pm and was seconded by Mark Long. All Ayes

Next Commissioners meeting will be January 6th @ 7:00pm.

Terry Macdonald
Hazelton City Auditor

