

## City Commission Meeting Minutes

March 2, 2020

City Hall 7:00pm

City Commissioners present were Darwin Opp, Gary Griffin, Joseph Robinson and Gloria Pederson. Commissioner Mark Long was absent. City Maintenance, Scott Schiermeister, was present. City Auditor, Terry Macdonald, was present.

Gary Griffin called the meeting to order at 7:00 pm.

Visitors present were Verda Seeklander, Vicki Toavs, Diane Kalberer, David Kalberer.

Verda spoke to the board about bringing back the wooden panels to the City Hall. The board and held discussion on this. There was concern of the heaviness of the pieces and losing the open space of the City Hall. This was tabled until next meeting.

Verda and Diane Kalberer spoke to the board about bringing the recycling back. Diane gave some history of the recycling and how it began in Hazelton. The board expressed their concerns that there is no revenue in recycling, and it would be all expense. Diane talked to Napoleon, Rod Kleppe, and inquired on how they do their recycling. Napoleon goes through a business that works with Bismarck, and that company charges Napoleon \$750 to haul their recycles away, that is a per ton charge. Some options discussed were to charge a fee per house, have the totes in the City Hall so it could be monitored, a fee for certain items brought in to be recycled and trying to work with Napoleon. Diane will get more information and bring it to the board. This was tabled until information is gathered.

Vicki Toavs spoke to the board about what the city has for laws on dogs running loose in the city. Chapter 11 of the City Ordinances discusses the pet ordinances. There is a dog by her residence that appears to be aggressive. The board advised her to reach out to the sheriff office next time the dog is aggressive. Terry Macdonald, City Auditor, will send a letter to the residents including Hazelton's City Ordinance.

Motion made by Darwin to approve the February 3, 2020 meeting minutes and was seconded by Gloria. All Ayes.

Motion made by Joseph to approve the treasurers report and was seconded by Gloria. All Ayes.

Discussion held on late accounts. Scott has located all the curb stops from the list he was given. March 10 was the date given to all those given notice of shutoff.

Gallons pumped from well houses:

Gallons sold through billing services:

Difference: %:

No numbers for the meeting due to the fact of issues during billing process. Terry will bring the February and March #'s to April's meeting.

**Preapproved bills: Bank of Hazelton \$1982.52, Bek \$11.15, DFC \$241.59, ECR \$126.90, Hazelton Newsletter \$66.00, Hazelton Park \$213.43, MDU \$1988.11, ND Health \$16.00, Trash Inc. \$2825.00, Visa \$244.33**

**February bills: AutoValue Linton \$6.49, Bank of ND \$1140.00, Ferguson Waterworks \$614.46, Hawkins \$24.00, Linton Hardware \$27.00, MDU (Christmas street lights) \$164.99, NDRW \$155.00, Stramer Auto \$49.60, Terry Macdonald (mileage) \$228.52, WSI \$1583.86, PAYROLL: \$3363.40**

Joseph motioned to approve the bill and was seconded by Gloria. All Ayes.

Auditors report: Terry informed the board that it is required to have the requirement to have the minutes into the official newspaper on the ballot for the 2020 June election. Terry will supply information to the city residents so they can be informed and make a decision they are comfortable with when placing the vote for or against. Terry also let the board know there was a payment received from Emmons County for an assessment that had been placed in October. The amount received was \$1074 on account # 087-00.

City Maintenance report: Scott said the emulsion should be here in about two weeks and he has some people in mind to help with that task when it comes time.

Water report: There was a small leak in one of the well houses that caused some damage to the electric box. Jack's Electric has been working with Scott, Mark and Darwin to get this fixed. A new relay is needed and has been ordered. There will be something put up to cover the electric box going forward.

Landfill report: The landfill was attempted to burn. Terry has a phone call in to see if we can extend our burn permit. She will let Joseph know when she hears back.

#### Old Business:

- A. Water issues ~ two Center St locations ~ tabled until summer
- B. Light pole ~ tabled until summer
- C. Discussion was held on the ordinance NO 20-03-01. The board had no changes to the ordinance sections 1, 2, & 3. The board wanted more specifics for section 4 regarding snow removal. They want this section to state there will be no street parking from October 1 to April 30 to allow for the ease of snow removal. Motion made by Joseph to approve the first reading of ordinance no. 20-03-01 and was seconded by Gary. All Ayes. The board decided to table to the non-compliance of city ordinances until the next meeting. Joseph Hanson drafted a quick claim deed for the Hazelton Community Center ownership to be transferred to City of Hazelton. He will also bring up the boards request to retain the Hazelton property that was turned over to Emmons County due to 3 years unpaid taxes at the Emmons County Commission meeting.
- D. There was a request to purchase lot # 51-0003-00206-0010 during February's meeting. The board requested additional information from the requestors to be presented at the March meeting. The information was not provided, and they didn't show for the meeting. Terry will reach out to see if they are still interested and request the information to be presented at the April meeting.

#### New Business:

1. The board requested Terry to send a letter out to all the residents reminding them of the ordinances pertaining to home upkeep and junk in the yard.

Motion made by Darwin to adjourn the meeting and was seconded by Gloria. All Ayes.

