

MINUTES  
CITY COMMISSION MEETING-June 7, 2021  
CITY HALL (MAIN STREET)-7:00PM

CALL TO ORDER BY Commissioner President Gary Griffin at 7:05pm. Commissioners present were Justin Long, Joseph Robinson, Mark Long and Darwin Opp. Terry Macdonald, City Auditor, and Scott Schiermeister, City Maintenance, were present.

Visitors present were Jared Vander Wal, Charlotte Abrams, Joseph Gunia

Justin motioned to approve the May 3, 2021 minutes and Darwin seconded. All Ayes.

No Municipal Report

Mark motioned to approve the May **TREASURER'S REPORT** and was seconded by Justin. All Ayes.

**May 2021 checks:** Activities for Learning \$16.00 Auto Value \$11.99 Bank of Hazelton \$2032.76 Bek \$8.93 Department of environmental quality \$26.48 DFC \$271.52 ECR \$84.85 Ferguson \$1681.77 Hawkins \$1987.20 Hazelton Newsletter \$74.00 Hazelton Park \$27.00 HR Collaborative \$50.00 MDU \$1599.29 ND Health \$36.00 ND League of Cities \$1740.00 Trash Inc. \$2825.00 Visa \$54.70 PAYROLL: \$4020.04

Joseph motioned to approve the May 2021 checks & payroll and Justin seconded. All Ayes.

**LATE ACCOUNTS-** C Schmidt, D Wright, G Schmidt, J Potter, J Gunia, M Bushway, M Vetter, S Reamann, S Roth, W Wetzsteon

Terry Macdonald: **Auditor Report:** Activities for Learning is looking for confirmation if a pole can be removed. The board asked Terry to have her call CHS to get approval since it appears to be on CHS property. Main St Market Manager, Cheryl Jangula, requested continued use of table and chairs, the board was ok with this. Cheryl also asked for the boards opinion on the use of our payloader, the landfill and the city maintenance persons time. The board was ok with the use of payloader and taking the item to the landfill with no charge, but they requested that the city maintenance persons time be paid. Terry asked for verification of who is responsible for sidewalk maintenance. The board said the property owner would be responsible. Terry let the board know NDIRF will be implementing a 14% rate increase and will be effective July 2021. Terry asked for clarification on the lot # 51-0007-00249-010 so she could get the deed process started. The board suggested looking in the platt book to find distance.

Scott Schiermeister: **Maintenance Report:** Scott requested to order more emulsion. Would like two more totes.

**Gallons Pumped:** 427658      **Gallons Sold:** 291530      **Difference:** (136,128)      -31.83%

Park usage 12,600

Mark motioned to approve the **JUNE BUILDING PERMITS** as submitted and Joseph seconded this motion. All Ayes.

Darwin Opp: **Water/Sewer Report:** The tower had a leak again. The towers hose stem broke. Joseph would like Scott to look into braided steel line to replace the plastic one. Mark also suggested installment of valves to be able to turn the water off in the circumstances.

Mark Long: **Street Report:** No updates

Justin Long: **Econ Dev/Finance Report:** No updates

Joseph Robinson: **Landfill Report:** Joseph requested clarification on the landfill expansion. The board members will look the landfill training Terry gave them to know how to proceed. Justin said he would look into having the concrete taken out of landfill.

**Old Business:**

1. Hazelton airport and land lease update ~ no update
2. Water reading software upgrade ~ no update
3. Repair front walk/ramp at Hazelton Community Center ~ the board talked about using a rhino lining on the steps and the ramp.

**New Business:**

1. Jared was present on behalf of Hazelton Park. They are requesting a landfill key. The board denied the request.
2. Local permits: HDC, Historical society, Senior citizens, HMB school & Park. Darwin motioned to approve the local permits with a date variance on the parks and Mark seconded. All Ayes.
3. Interest in Larks game: July 22. The board members and maintenance are not available to

attend.

4. CHS temporary closure.
5. Property line discussion for lot # 51-0001-00018-000 & 51-0001-00007-000. The board requested Jared to get a letter of approval from the Hazelton Park and include this letter with the building permit.
6. PFAS voluntary sampling. The board declined participation.
7. The board asked Terry to put a note in the utility billing about water usage within the city.
8. The board asked Terry to put a note in the utility billing about fireworks.
9. Discussion held about yard cleanups. Justin volunteered to locate the properties that need notices and will let Terry know so letters can be sent.
10. Joseph would like to increase the fee for the city to mow a property. The board agreed on increasing the fee to \$175 per instance. Terry will reach out to Joseph Hanson.
11. Charlotte asked the board about having rabbits as a pet. The board did not approve her to have rabbits as pets.

Mark motioned to **Adjourn @ 8:38** and Justin seconded. All Ayes.

Due to the July holiday the next meeting will be **Tuesday July 6, 2021 @ 7pm**

A handwritten signature in purple ink, appearing to read "Gary R. Giff".