

MINUTES
CITY COMMISSION MEETING-March 1, 2021
CITY HALL (MAIN STREET)-7:00PM

CALL TO ORDER BY Gary Griffin at 7:00pm. Commissioners present are Justin Long, Mark Long, Joseph Robinson. Darwin Opp was absent. Also present were Terry Macdonald, City Auditor and Scott Schiermeister, City Maintenance.

Visitors Present: Karen Olson, Ward Heidbreder, Dean Weiss and Jennifer Roehrlich

Karen Olson from Ferguson Waterworks presented the new Neptune 360 upgrade water reading software to the board.

Ward Heidbreder from NDRW spoke to the board about the current water rates for City of Hazelton. He requested to continue working with Terry Macdonald to pull data to ensure the water enterprise revenue is adequately covering the USDA loan and water expenses. The board welcomed his help.

Jennifer Roehrlich talked to the board about the trees being cut down in her yard. She wanted to clarify the trunks will be removed, that if there is any damage caused by the trees coming down if someone is liable for the damage. The board confirmed that the tree trunks would be ground up and the debris cleaned up. They also assured Jennifer that if there was damage to the home during the tree removal, the tree service company would be liable.

Justin motioned to approve the February 1, 2021 minutes and Mark seconded this motion. All Ayes.

Justin motioned to approve the February 2021 treasurer report and Joseph seconded this motion. All Ayes.

Gallons Pumped: 348,062 **Gallons Sold:** 336,772 **Difference:** (11,290) -3.24%
February 2021 checks: Bank of Hazelton \$2027.63 Bank of ND \$1005.00 Bek \$7.34 BMS \$700.00 DFC \$84.03 ECR \$141.75 Ferguson Waterworks \$182.83 Fireside Office \$21.34 Hawkins \$3745.56 Hazelton Newsletter \$36.00 Hazelton Park \$276.21 MDU \$2004.80 ND Health \$16.00 NoDak \$21.98 Stramer's \$45.12 Trash Inc. \$2825.00 Visa \$26. **PAYROLL:** \$3707.16

Joseph motioned to approve the February checks paid and Mark seconded this motion. All Ayes.

Auditor update: The last 4 Christmas street pole decorations to be ordered \$1032.00. Joseph motioned to approve the pole decorations and Mark seconded this motion. All Ayes.

No updates for City Maintenance.

No updates for Water/Sewer.

Street update: Emulsion has been ordered.

No updates for Economic Development/Finance.

Landfill update: Burn permit expires on March 22.

Old Business:

1. City of Hazelton submitted a request to Hazelton Lions gaming division for the difference of the expenses to revenue for 2020. The request was approved and City of Hazelton received a check.
2. Hazelton airport and land lease update ~ no update

New Business:

1. Discussion held on the maintenance of the community center's steps and ramp.
2. Water rate discussion held with Ward Heidbreder.
3. Water reading software upgrade discussion was held. The board is concerned with the cost increasing substantially each year and the cost of the new belt clip. Justin will touch base with Karen for further information with the hosting fees.
4. The board was informed that the tax equalization meeting will be on April 5, 2021 at 7:30.
5. Discussion held about opening the community center on March 22 for the year. The board was good with that date.
6. Terry presented the board with a new rental form for the community center. The board discussed the form and requested Terry to make some changes. The form is needed for each time the community center is rented out.
7. The board discussed the ad that City of Hazelton usually places in the Emmons County Tourism Guide. A roll call vote taken: Justin Long, Nay; Joseph Robinson, Nay; Gary Griffin, Nay; Mark Long, Nay; Darwin Opp, Absent.
8. Discussion held on the tree quotes received for two tree removals for 506 Cottage Street. A roll call vote taken to accept the bid from Wangler's Tree Service since it was less cost to the city: Justin Long, Aye; Joseph Robinson, Aye; Gary Griffin, Aye; Mark Long, Aye; Darwin Opp; Absent.

Adjourn: Justin motioned to adjourn at 8:25 and Mark seconded this motion. All Ayes.