

MINUTES-CITY COMMISSION MEETING- February 3, 2020  
CITY HALL (MAIN STREET)-7:00PM  
UNAPPROVED

President Gary Griffin called the regular meeting of the Hazelton City Commissioners to order at 7:03 pm at the City Hall. Commissioners present were Joseph Robinson, Gloria Pederson and Mark Long.

Visitors present were: Damian Wright, Dean Weiss, Tom Shea, Adrian Shea, Kathleen Lawler, Mark Schmidt.

Kathleen was present to represent Activities for Learning. Activities for Learning is applying for a tax exemption. Terry Macdonald presented the board with tax estimate values for the new portion of the Activities for Learning building. A proposal was made to offer Activities for Learning the following breakdown: year one, tax season 2020, at 100%, year two, tax season 2021, at 80%, year three, tax season 2022, at 60%, year four and five, tax seasons 2023 & 2024 at 40% each. This would be applicable to the new addition only. Unanimously approved through a roll call vote. City Auditor will send this outline to the Emmons County Tax Director.

Dean, Tom, Adrian & Mark were present to represent Lions Club and the Hazelton Community Center. Lions Club is requesting the city to take over the building. It was decided that the Commissioners and Lions Club would each write up requests/compromises in an effort to find a mutual agreement. A special meeting was set up for February 18, 2020 at 7:00. A final decision will be made at that time.

Damian Wright was present and brought an issue to the boards attention. He said there are quite a few places in town where people are parking in the alley and on the street. Terry Macdonald mentioned that there was a note put into the utility bill sent out in January. Commissioner Long said he is also working on a snow removal policy.

No municipal report.

Motion made by Darwin Opp to approve January 6, 2020 regular meeting minutes and was seconded by Mark Long. All Ayes.

Motion made by Joseph Robinson to approve the treasurer report and seconded by Gloria Pederson. All Ayes.

List of the late accounts given to the commissioners. Discussion was held about revising a different customer service agreement. The Auditor will look into the process of getting this done. In the meantime, Commissioner Long will go to yards and start marking curb stops in preparation for shutoffs.

No building permits.

Water pumped: 364,030      Water sold: 341,170      Difference: -22,860 (-6.28%)

Motion made by Joseph Robinson to approve January bills and seconded by Mark Long. All Ayes.

**Acknowledgment of preapproved bills:** Bank of Hazelton \$1984.84, Bek \$22.27, DFC \$362.69, ECR \$132.30, Hazelton Newsletter \$136.00, Hazelton Park \$478.06, MDU \$2042.94, Trash Inc. \$5650.00

**January bills needing approval:** Beastrom Oil \$54.91, Hawkins \$115.28, Linton Hardware \$27.00, MDU (Christmas lights) \$166.90, ND Clerk \$100.00, Nodak True Value \$93.91, Office Depot \$133.63, Stramer Auto \$91.15, Terry Macdonald (mileage) \$147.32, Unlimited Office Products (deposit books) \$70.92, PAYROLL \$4594.61

Auditor report given by Terry Macdonald. Terry proposed a recycle idea to the board. The board felt that starting recycling again would not be beneficial to the city. Terry presented the board with 4 Christmas street lights to order. Motion made by Joseph Robinson to purchase the 4 lights at a cost of \$1,674.00 and was seconded by Gloria Pederson. All Ayes. Terry presented the board with the annual receipt and disbursement report. Motion made by Darwin Opp to approve the report and was seconded by Joseph Robinson. All Ayes. Terry advised the board that the city maintenance visa card needs to be canceled. Motion made by Mark Long to cancel and remove Robert Morrell's name from the city's accounts and visa cards at The Bank of Hazelton and was seconded by Gloria Pederson. All Ayes. The Emmons County Tax Director tentatively set our tax equalization meeting for April 6, 2020 during our regular city meeting. The commissioners were ok with that day and time.

City Maintenance report given by Mark Long. Robert Morrell resigned as the city maintenance and Commissioner Long will step in as needed. Commissioner Long advised the board there were two meters replaced and there is a couple more he will be working on. He also stated that he hopes to make it to the Prairie Village Mall and check on that water meter. No Water and Sewer Report given.

No Street Commissioner report given.

Economic Development report given by Gloria Pederson. Hazelton Development Corporation will be having their annual membership drive and meeting on February 18<sup>th</sup> at 11:30 at the Hazelton Coffee Shop.

Landfill Report given by Commissioner Joseph Robinson.

**Old Business:**

1. Water issues (2 Center St locations) ~ Tabled until spring
2. Light pole ~ Tabled until summer
3. 2019 City Ordinances: Building Code/Mobile Home Ordinances/Non-Compliance ~ tabled.
4. Hazelton Community Hall ~ Special meeting set up for February 18, 2020

**New Business:**

1. An offer of \$1500 was made to purchase the lot # 51-0003-00206-0010. The purchasers plans are to put a shop up and small living quarters inside. The board requested the auditor to reach out for additional information and ask the requesters to attend March 2, 2020 meeting.
2. Commissioner/City Maintenance payroll. A request was made to bump Commissioner Mark Long's temporary maintenance hourly wage up from \$12.50. Motion made by Darwin Opp to approve an hourly wage of \$18.50 for Mark Long and was seconded by Gloria Pederson. All Ayes.

Motion made by Darwin Opp to adjourn at 8:50 pm and was seconded by Gloria Pederson. All Ayes

Next Commissioners meeting will be March 2<sup>nd</sup> @ 7:00pm.

Terry Macdonald  
Hazelton City Auditor