

AGENDA-RESCHEDULED CITY COMMISSION MEETING-October 19, 2020
CITY HALL (MAIN STREET)-7:00PM

President Gary Griffin called the regular of the Hazelton City Commissioners to order at 6:58 pm at the City Hall. Commissioners present were Justin Long, Mark Long & Darwin Opp. Commissioner Joseph Robinson was absent. Also present were Scott Schiermeister, City Maintenance and Terry Macdonald, City Auditor. Visitors present were Doug Stramer and Dean Weiss. Property lines were discussed and the board advised they are not able to help and property line issues typically are taken care of between the property owners.

Justin motioned to approve the September 8 regular meeting minutes and this was seconded by Mark. All Ayes.

Justin motioned to approve the treasurers report and this was seconded by Mark. All Ayes.

There are currently 6 late accounts. Currently the late letters have not been sent out. Terry will be contacting these accounts individuals.

Gallons Pumped: 585,454 **Gallons Sold:** 429,989 **Difference:** (155,465) -26.55%
**FD 1,000 gallons 14,100 hydrant flushing (140,456 water loss) -24.63

Motion made by Mark to approve the submitted building permits and this was seconded by Justin. All Ayes. Discussion was held about the delinquency on receiving building permits. The board may be looking into fees being applied in the future.

Justin motioned to approve the bills and this was seconded by Mark. All Ayes. **September bills:**

Pre-approved routine bills: Bek \$11.94 DFC \$340.14 ECR \$332.90 Hazelton Newsletter \$88.00 Hazelton Park \$20.27 MDU \$1071.46 & \$84.93 ND Health \$16.00 Trash Inc. \$2825.00 Visa \$136.35

Bills: Activities for Learning \$16.00 Auto Value Linton \$39.98 CHS South Central \$42.00 Hawkins \$551.17 Linton Concrete \$449.55 NoDak \$177.17 Russ Schick \$1820.00 Stramer's Automotive \$60.88 Widmer Roel \$1400.00 PAYROLL: \$5212.45

Auditor report. Terry talked to the board about signing up for the Black Mountain Software (BMS) cloud service. She is currently having issues with disconnection and working with BMS engineering and Bek Services to locate the problem. The board approved the spending of \$14.99 per month for an updated router and having the engineer from Bek come to City Hall and look into possible solutions. Motion made by Gary to approve the new monthly router charges of \$14.99 per month and this was seconded by Justin. All Ayes. Terry held discussion with the board about writing up rental guidelines for the Hazelton Community Center and also inquired of the boards thoughts on changing the utility billing process. Terry would like to change the meter read day to the 1st Tuesday of each month and changing the due date to the 25th of each month. The board thought having guidelines for the community center would be good and tabled the utility billing change until next months meeting. Terry asked the board to pass the message that polls would be open at the City Hall on election day. She will also post something on FB and on the website.

Maintenance report. Scott brought it to the boards attention that the flag pole by City Hall needs to be re-drilled.

Water/Sewer Report. No report given.

Street Report. No updates.

Economic Development/Finance report. No updates.

Landfill Report. No report given.

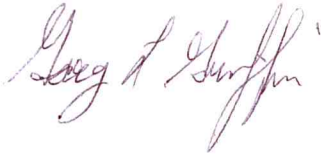
Old Business:

1. Hazelton Community Center/Daycare: The board discussed this further and feel that a monthly fee of \$2250.00 per month would be needed to prevent the city incurring expenses with the increased propane and electricity usages.

New Business:

1. HMB juniors sent a thank you card to the board members showing their appreciation for the city donating the use of the community center which allowed them to hold their prom. The board was very appreciative of the juniors sending the card.
2. City ordinances: Terry will connect with City Attorney Joseph Hanson about our city ordinances.
3. EC Emergency Operations Plan: Terry presented the board with the Emmons County emergency plan and the mitigation plan for Hazelton. Hazelton has 3 things currently on the plan: ADA access update, culvert cleaning and a backup generator.

Adjourn: Justin motioned to adjourn the meeting at 8:45 pm and this was seconded by Mark. All Ayes.

A handwritten signature in cursive script, appearing to read "Greg A. Griffin".